



# Justin Corbet

## Memorial Shooting Sports Foundation

*"A Foundation for the Future!"*

### GRANT APPLICATION

**Justin Corbet Memorial Shooting Sports Foundation Use ONLY!**

Committee Meeting Date: \_\_\_\_\_ Approved : \_\_\_\_\_ Denied: \_\_\_\_\_

Committee Chairman: (Signature) \_\_\_\_\_ Amount: \_\_\_\_\_

#### I. ORGANIZATION INFORMATION

**Applicant Organization / Individual Name:**

**Mailing Address:**

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **County:** \_\_\_\_\_

**Web Address of your organization:**

**Contact Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Contact Mailing Address**(if other than above):

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **County:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-mail address:** \_\_\_\_\_

**Is the organization classified by IRS as a 501 (c)(3) organization?** *Check if Yes*

*If Yes* **EIN/Tax ID Number:** \_\_\_\_\_ **State Tax Exempt No.** \_\_\_\_\_

*(Note: (If tax exempt, please attach a copy of the IRS determination letter).*

**Amount Requested:** \_\_\_\_\_ **Total Project Budget:** \_\_\_\_\_

**Project Start Date:** \_\_\_\_\_ **Project End Date:** \_\_\_\_\_

**Make Check Payable To:**

**Project Title:**

## ***II. PROPOSAL INFORMATION:***

*The purpose of the grant as outlined in this application is related to the following areas of interest. (Select ONE by placing an "X" in the appropriate box; your application documentation must support your selection)*

<u>Hunting and Shooting Safety</u>	<u>Wildlife Habitat Development and Natural Resource Conservation</u>	<u>Promotion and Support of Hunting Safety and Range Development</u>	<u>New Shooter and Hunter Promotion</u>	<u>Law Enforcement and Public Safety</u>

*Using the headlines below, describe your project/proposal in narrative form on no more than two (2) separate pages. Only word-processed or typewritten proposals will be accepted.*

**A.) This proposal is in request of funds for ...**

**B.) Note the goals, objectives and activities involved in this request.**

**C.) Who will carry out the program?**

**D.) Describe how the project will benefit the community.**

**E.) Provide a budget for the project including all funding sources.**

**F.) Provide a brief summary of event 30 days after completion.**

**How many people do you anticipate will benefit from this project? *If unknown, please make an estimate.***

***If partially funded, will this project still move forward?***      Check if Yes  
***If no, have you contacted other organizations for funding?***      Check if Yes

**Please list any other organizations providing funding for this project. Are any sources of funding listed contingent on any event or award?**

<b>Amount of Support:</b>	<b>Name of Organization or Individual:</b>
1)	1)
2)	2)
3)	3)
4)	4)
5)	5)

### ***III. EVALUATION***

**Describe the criteria to be used in determining the success and impact of this project. What do you want to happen as a result of this project? How will you measure the impact?**

### ***IV. BUDGET (Please use form provided. It is in the pages following.)***

**A complete, detailed, budget worksheet is required, listing all costs for this project (equipment, supplies, printing, publishing, construction and miscellaneous other expenses). Please be specific. There is a form on the pages following completely. Please use that form to provide this information.**

**Total Budget For This Project:**

**V. RECOGNITION** (photos, newspaper articles, signs, etc.)

If awarded this grant, how will you recognize The Justin Corbet Memorial Shooting Sports Foundation for their support?

**VI. AUTHORIZATION**

*I (we) hereby certify that the information contained in this grant application is accurate. Further, I (we) will abide by the requirements of any grant provided by the Justin Corbet Memorial Shooting Sports Foundation, Inc.*

**Program / Project Coordinator's Name:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PROPOSAL CHECKLIST**

- 1) Completed and Signed Application Form
- 2) Completed Budget Worksheet (*green form*)
- 3) 501( c )(3) determination letters (*if applicable*)
- 4) EIN/TAX ID Number (*if applicable*)
- 5) Letters of Support (at least 3 letters)
- 6) Organization's By Laws or Rules of Conduct
- 7) Organization's financial statement
- 8) List of organization's officers/Board of Directors
- 9) **KEEP A COPY OF COMPLETE APPLICATION FOR YOUR RECORDS**

# BUDGET WORKSHEET

**Applicant:**

**Contact:**

**Address:**

**City:**

**State:**

**ZIP:**

**Phone:**

Description of Item	Cost/Item	# Of Items	Total Cost
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

**Comments:**

**Total Budget: \$**



## ***CONSIDERATION AGREEMENT***

Applicant Organization:

Contact Name:

Mailing Address:

City/State/Zip:

In consideration of the possibility of receiving an award of a Justin Corbet Memorial Shooting Sports Foundation grant, the undersigned hereby agrees to the following terms and conditions. In the event that the Foundation awards such a grant, the terms and conditions herein shall remain in full force and effect until such time as all requirements of the grant have been fully and completely satisfied.

The following conditions are attached to and govern the distribution and use of the grant:

1. The grant is to be used solely for the purposes as set forth in the application.
2. All expenditures from this grant must be used only within the terms and conditions of the said grant.
3. Funds not used or committed for the specified purpose of the grant or not used or committed within any time limit specified in the grant request, shall be returned to the Foundation. In addition, if the applicant organization dissolves, disbands, or otherwise ceases to exist or ceases to utilize any property or equipment obtained through this grant for the purpose for which it was awarded, then the applicant shall contact the foundation to arrange disposal or transfer of any usable property or equipment obtained with funds awarded under this grant.
4. The Grantee shall furnish quarterly written reports as to the progress and conclusions reached with respect to projects and activities financed by the grant, including a summary of funds expended.
5. Any violation of the conditions set forth herein will permit the Foundation to terminate any and all further distributions to the Grantee whether or not such distributions have been properly promised or pledged.
6. Grant funds shall not be used to attempt to influence legislation nor contribute to any political campaign on behalf of any candidate for public office, nor shall nor shall any funding awarded to an applicant be used for payment of administrative fees, office overhead, or other similar charges.
7. It is expressly agreed that Grantee shall have full and complete control, direction and responsibility for any projects or programs initiated incident to a grant. It is expressly agreed that in consideration

of this grant the Grantee agrees to waive, discharge, hold harmless and release from liability to the fullest extent permitted by law. The Grantor, being the Justin Corbet Memorial Shooting Sports Foundation, its officers, directors and employees. It is understood that this waiver is binding upon Grantee and Grantee's agents, employees, heirs and assigns.

It is further understood and agreed that this agreement is controlled by the laws of the State of Kansas and that the offer and/or acceptance of a grant does not constitute a joint venture, partnership, employer/employee relationship, agency or contractor/subcontractor relationship or third party contract.

It is further understood and agreed that Grantor's sole function and purpose are providing funds and that Grantor exercises no direction or control over events and activities which Grantee may undertake incident to the receipt of any grant.

Grantee agrees and understands that shooting sports includes exposure to a variety of hazards, risks, foreseen and unforeseen including hazards relating to the use of firearms which are inherent in the use thereof and Grantee assumes all risk on liability arising therefrom.

8. It is expressly understood that the Foundation has made this grant based upon the information provided by the applicant/Grantee and that the Foundation shall not be held responsible for the consequences resulting from the making of this grant.

9. Publicity associated with the presentation of this grant in the form of photos, video, or news articles, may be utilized by the Foundation at its discretion for promotion of the Foundation's mission. The recipient organization and its members, guests of employees pictured, filmed or quoted as a result of this public relations opportunity, will release the Foundation from any liability with the reproduction of this material. If a grant is awarded, the applicant agrees to place a sign in an appropriate location in recognition of the Foundation's grant award.

Acknowledgement of your agreement to the terms and conditions set forth in this herein letter must be made by a duly authorized officer of the Grantee as provided below. Please execute the original and return with your application.

AUTHORIZED OFFICER SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

TITLE

IF THE JUSTIN CORBET MEMORIAL SHOOTING SPORTS FOUNDATION APPROVES THIS GRANT:

MAKE CHECK PAYABLE TO:

In compliance with IRS regulations, please enclose the following documents with your signed grant application:

- a) Employer Identification Number (EIN)
- b) Copy of IRS 501(c) determination letter if grantee is a charitable organization.
- c) Completed W9 form as required by IRS Code.

**Note: The W9 form must be on file before a grant check will be issued.**